



Kerry County Council Cultural Archive Award

Creative Ireland is a culture based programme designed to promote individual, community and national wellbeing. The national Creative Ireland programme promotes five pillars:

1. Enabling the Creative Potential of Every Child
2. Enabling Creativity in Every Community
3. Investing in our Creative and Cultural Infrastructure
4. Ireland as a centre of Excellence in Media Production
5. Unifying our Global reputation.

Further details at www.creativeireland.ie and <https://creative.ireland.ie/en/local-plans/kerry>

Within this programme, Kerry County Council invites applications for a Cultural Archive Award with the aim of developing or preserving an archive with the intended cultural impact of preserving such material for future generations.

A) CRITERIA

Certain criteria are required for projects to proceed to the assessment process. *Proposals involving documentation of a uniquely Kerry practice/tradition or archive(s) deemed to be at risk will be given priority.*

To be eligible for funding the project must:

1. Be Kerry based.
2. Encourage participation from the community.
3. Document a cultural practice or archival body of records in a local area/community.
4. Be a feasible project with a cultural dimension, designed on a realistic financial basis providing good value for money.
5. Have outcomes that are accessible to diverse audiences and participants.
6. Be inclusive in theme and approach.
7. Allow for long-term preservation of the project archive on a sustainable basis.
8. Align with one of the five pillars of the Creative Ireland programme
- 9.

B) FUNDS

What funds amounts are available?

A one-off grant of €1,000 for a single project in each Municipal District will be made. Kerry County Council Creative Ireland Cultural Team will evaluate each application.

There is no guarantee of funding for projects which achieve the minimum eligibility criteria. The fund is limited and eligible applications will be evaluated on a competitive basis.

If I am successful how do I draw down the Fund?

Payment will only be made after the project has been completed. In order to receive the payment, the successful applicant must complete a short Report Form (to be supplied by Kerry County Council) and provide the following:

- Evidence that the work has taken place.
- Receipts for all items and the full costs.
- A copy of the project to Kerry Library.

Kerry County Council reserves the right to audit the records pertaining to any project in order to ensure compliance with the Kerry County Council guidelines.

Funding not claimed by the agreed deadline will be cancelled.

How will I know if my group has been successful?

Successful applicants will receive a letter of offer. This letter will form the contract between Kerry County Council and the project organiser and will detail conditions and requirements.

A list of successful the applicants will be published on the Kerry County Council website together with details of the project.

No correspondence will be entered into with unsuccessful applicants.

C) REQUIREMENTS

Kerry County Council & Creative Ireland logos must be acknowledged on all publicity, press and marketing material produced in connection with the project.

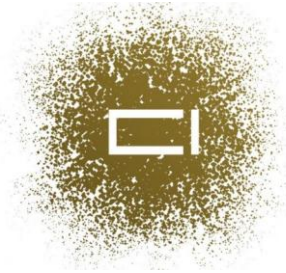
Successful applicants must ensure that the project is promoted as being part of the Kerry County Council Cultural Archive Award and show evidence of this prior to any draw down of funds.

D) FREEDOM OF INFORMATION

Kerry County Council proposes that the following information relating to this grant application competition will be made available on request:

1. Name of the successful applicants.
2. Reasons an applicant did not qualify for grant consideration (in the event that no award is made in a given Municipal District).

Kerry County Council undertakes to use its best endeavours to hold confidential any information provided by applicants' subject to its obligations under law, including the Freedom of Information Act 1998 and 2003. Applicants are requested to consider if any of the information supplied should not be disclosed because of its sensitivity. If this is the case, candidates should, when providing the information, identify same and specify the reasons for its sensitivity. If such information is not identified as sensitive and Kerry County Council upon consideration does not deem it sensitive, then such information is liable to be released in response to a Freedom of Information request without further consultation with the applicants. Kerry County Council will consult with any candidates about sensitive information before making a decision on any Freedom of Information Act request received.



Kerry County Council
Cultural Archive Award

Application Form

1. DETAILS

a. Organisation / Group Name(s): _____

b. Contact Person: _____

c. Contact Postal Address: _____

d. Telephone/Mobile: _____

e. E-mail & website(s): _____

2. DETAILS OF THE CULTURAL ARCHIVE

2.a What is the title of your proposed project? _____

2.b Please detail reasons for developing such an archive, and the intended cultural impact of preserving such material for future generations:

2.c How is it proposed to source and archive material?

2.d Please detail previous archival experience or key persons involved with the project with relevant experience? (attach examples of previous work, if possible)

2.e How and where will the project be maintained?

2.f Which of the five pillars of the Creative Ireland programme [www.creativeireland.ie] does the proposal align with? (tick one or more)

Enabling the Creative Potential of Every Child	
Enabling Creativity in Every Community	
Investing in our Creative and Cultural Infrastructure	
Ireland as a Centre of Excellence in Media Production	
Unifying Our Global Reputation	

2.g Please provide a brief summary of the archive: (Min 100 max 200 words)

2.k Has this project received or applied for other sources of funding?

Yes ___ No ___

If yes, please state the source and amount of funding: _____

2.l Is the applicant group a member of the Kerry County Public Participation Network?

Yes ___ No ___

3. APPLICANT STATEMENT

I have completed all relevant sections of this application form and confirm that all information provided is accurate.

Name (printed): _____ Signature: _____

Position: _____ Date: _____

SUBMISSION DEADLINE – 20 NOVEMBER 2017

Applications may be submitted by hand or by post to:
Kerry Library, Moyderwell, Tralee, Co. Kerry

Monday to Friday – 10.00am to 5.00pm daily

ALL APPLICATIONS SUBMITTED SHOULD BE CLEARLY MARKED
“Cultural Archive Award”

The application form may be typed or hand-written. If written, please complete in block capitals using additional paper where required.

Applications may be submitted by e-mail to:
localhistory@kerrylibrary.ie

Please scan and then email with the appropriate signature(s) of the organiser.
Applications submitted to any other email address will not be accepted.

All applications will be formally acknowledged.