

Donations / Gifts of Material to Kerry Library

Local History Material / Items of Local Interest

1. Kerry Library welcomes the generosity of donors to build its Local History special collections. If you have historically significant manuscripts, photographs, books, archival materials or other items that you believe would enhance the Kerry Library collections, please contact the Local Studies and Archives Section 066 7121200 / localhistory@kerrylibrary.ie

General Books / Audiobooks & DVDs

2. Please note that, due to space constraints, Kerry Library is unable to accept all materials offered to us. Donors who have books that are in good condition and consider that they would be appropriate for the Library's circulating collections should contact their local branch library. Kerry Library reserves the right to refuse and to dispose of unsolicited materials as appropriate. No conditions may be imposed relating to any item after its acceptance by the Library.

3. Kerry Library is not in a position to accept the following material

- Books more than 5 years old, exceptions being Irish published material and all material relating to Kerry or by Kerry authors.
- School /Text books
- Romances /Westerns
- Old reference sets /Encyclopedias
- Audio cassette books
- Records
- Magazines (other than for swap box)
- Any soiled or damaged material.

4. Gifts of materials that are accepted by Kerry Library become the absolute and unconditional property of Kerry Library. Once Kerry Library takes possession of an item, the Library is free to make all decisions with respect to the retention, storage, processing, use, and disposition of that item.

5. Donors are granted the same right to access and use materials they have donated as other members of the public (i.e., materials may be accessed after they have been processed, during normal business hours, and in accordance with the borrowing conditions of Kerry Library.

6. Kerry Library will provide an acknowledgement of receipt of the items if requested by the donor.